

# Commons Coordinating Council

## Notes of Meeting, February 4, 2020

**Co-facilitators:** Bob Andrew and Don Smardon

**Notes:** Maya Ruggles (for Finance)

**Present:** Bob Andrew, Deb Ferens, Jinny Hayes, Kim Kasasian, Maya Ruggles, K.Louise Vincent, Stuart Wulff, Don Smardon, Monica Turner, Mark Roch, Judith Roux, Sheila Brooke, David Skinner, David Lightly

### **Notices to go back to teams:**

1. The Communications Team has 3 requests:
  - Need photos for new website – please send to [communications@gabriolacommons.ca](mailto:communications@gabriolacommons.ca)
  - Should we purchase swag for sale at Commons events (e.g. t-shirts, sweatshirts, baseball hats, other)? Ideas for swag? Purchases (and amounts) will depend on interest level from teams. [Ed Note: Events Team ready to re-order.]
  - Team needs new members! For Communique, FB admin, article writing, poster drafting, and more (see COM mandate on website).
2. The Commons Kitchen Team is looking for another Steward to relieve 3 current Stewards over the summer months. Contact [kitchen@gabriolacommons.ca](mailto:kitchen@gabriolacommons.ca) attn: Monica.
3. The Finance Team wants to offer a workshop on writing team budgets. This will help teams get attuned to wishlist items/projects and incorporate them into a budget. Workshop to be held early April (beginning of our fiscal year), and would like to receive expressions of interest by March 10<sup>th</sup>. [finance@gabriolacommons.ca](mailto:finance@gabriolacommons.ca)
4. The Water Group (reservoir) needs 8 volunteers on Saturday, Feb. 22<sup>nd</sup> to level and compact drainrock. Lunch provided.
5. Farmhouse Stewards will be holding Deep Cleaning workbees on the last Saturday of each month, 10-12. Refreshments and lunch provided.
6. The Property Management Team will need help over the next few months to repair the pond water system and rebuild its pumphouse. Contact [property@gabriolacommons.ca](mailto:property@gabriolacommons.ca) or come to the Saturday workbees (10-12).

### **Welcome & Acknowledgement**

Bob welcomed everyone and acknowledged the land rights of the Snuneymuxw to their unceded traditional territory on which the Commons sits. First Nations land rights are front and centre in the media; it's important for us to be aware of the issues and endeavor to gain deep understanding.

### **Agenda Review**

Jinny asked us to reconsider the decision made at the December 2019 Council to no longer take email addresses from Council attendees and send notes to facilitators for review.

- No objections to reversing December 2019 decision.
- Review of process: notetaker sends draft to Council facilitators for review; facilitators send to COM team (Jinny) for review; COM (Jinny) sends to teams and Council attendees. Attendee email list circulated at each Council can be used by notetaker for

list of those present and then by COM (Jinny) to send to the notes to all..

- Two requests:
  - Highlight items for team review and put at the beginning of notes. Keep items for team review to a minimum (teams already have a lot of work to do during their meetings).
  - Minutes to get out to teams as soon as possible so they have a chance to discuss items for team review.

## **General Introduction Round done**

### **20 Minute Discussion** (led by Bob Andrew)

Governance – review of Governance/Consensus decision-making document (in *Field Guide to the Governance of the Gabriola Commons*, 2019)

#### **Team Comments:**

##### COM (Jinny):

- Falls on COM to keep process and guiding/supporting documents front and foremost for Council and Teams – to assist in consensus being used through all bodies at the Commons
- Could do a better job of reminding Council and Teams

##### South Gardens (Stuart):

- Reviewing gardeners agreement, and developing a new document for guiding decision-making. This is derived from the existing Commons Governance document, to operationalize it. It includes a step-by-step protocol relevant to the SG context, what to do if consensus isn't achieved.
- Stuart is asking the South Gardeners if he can share with other teams. Interest from other teams to see this document and see how it could be useful for them.

##### Process Team (David L.):

- Team discusses governance and consensus a lot; part of the joy of being on Process Team; sometimes get into philosophical knots.
- No recommendations from the team.
- Question from attendee: does the Process Team have good resources about non-hierarchical decision making that they can share? Response: will look into it; often don't get down to practicalities.

##### Design Project Group (Maya):

- Briefly reviewed the descriptions of the various groups, etc., in particular 'Projects' section. Looks like some of those details need broader review to see if they are accurate and align with practice.

##### Covenant Team (K. Louise):

- No issues with abbreviated document.

##### Finance (Deb):

- No concerns.

##### Bookings (Deb):

- Does this document help us work with other teams and do our work?
- No issues.

##### Kitchen (Monica):

- Team uses consensus model and works well to keep 'devil's advocate' arguments to a minimum and stay on track.
- Didn't go over document; currently working on team mandate.

#### **General comments:**

- How to determine which teams are affected by a proposal or team decision.
- Generally, document makes sense.
- Good to revisit document
- There is a copy of P. Chinn's book, *Peace and Power: Creative Leadership for Building Community* in the Commons library, along with some other titles.
- Feedback loop between principles/values – rules/procedures/protocols – practices.
- Values are ground from which we work; 'rules' and practices adjusted as we go to align; cyclical process.
- Governance gets tripped up when new people arrive and there is no orientation to Commons mission, goals, and stewardship model. Leads to confusion and chaos. Could we have workshops?
- Suggestions: quarterly review and orientation
- How to bring new people in the moment?
- Info boards that Kim and Heather M are working on are intended to cover a lot of this ground.
- Develop a new member package, with all information and resources in one document.
- Any group can use consensus; what is unique about Commons is that we engage consensus through a stewardship model.
- Regular review of Field Guide; Trustees are doing that now.
- Any orientation or workshop, please post on FB community board to reach community more broadly.
- Can be daunting for people to know when and how to enter and participate.
- Distinction between 'Participating in' and 'Using' the Commons.
- Note that Commons does not use a "membership list" approach as the Commons is open to all Gabriolans.
- Grab idea of workshop/orientation and go with it.
- All of us are always learning; be gentle with each other.

## **Team and Group Reports**

### **Communications Team** (*rep: Jinny Hayes*) – see full team notes attached

- Website: Colleen is working on new site; looking for photos – please send to [info@gabriolacommons.ca](mailto:info@gabriolacommons.ca); 700 followers on FB page; waiting for Mission Statement from Trustees; Stef suggested money be allocated from Special Events Team to COM for website costs – Finance received request from SE for \$1000 to be allocated (Jinny indicated that she thought it was for \$1500, which would cover the site costs; will find the remaining funds from another source). \$1000 transfer to COM agreed by consensus or those present.
- Swag (t-shirts, sweatshirts, other): for sale/fundraising at Commons Events; in the past, an individual on Events team has paid (loan), been reimbursed by Events, which in turn is reimbursed from sales; teams being asked about level of interest; order will depend on level of interest.
- Communication Plan: Jinny will get back to Kim re. info boards; COM needs to finalize Communication plan first
- Team needs new members for Communique, FB admin, article writing, poster drafting, and more. Will send call-out on Communique.
- General question about mandates: should we be asking that all team mandates come to Council for review? Add to 20 minute discussion list.
- Asked for feedback on Commons membership with Chamber (of Commerce):
  - Trustees decided to renew \$165 membership
  - Advert in the annual brochure would cost an additional \$250 and does place the

Commons on their fold-out map, but we have been offered their Green Flag program, thus a free advert in brochure; also get flag to post at Commons and located on map. Unfortunately need answer tomorrow.

- Discussion:
  - Too quick to make a decision (maybe next year)
  - Another way of welcoming potential new residents, by ‘flagging’ the Commons
  - Chamber is redefining itself more as community development, less as business development
  - Trustees wanted to look at ways we can make our relationship with Chamber more meaningful
  - We could put up two other flags to represent ‘ecology’ and ‘social/community’ (our other ‘stool legs’)
  - Puts some focus on Agriculture at the Commons, which we want.
  - Governance document states that team representatives at Council are trusted to make decision if time doesn’t allow for broader team review
  - Can we make a trial decision now, and review more broadly for next year?
    - Identified as more of an enhanced decision, since the Trustees already decided to renew our membership.
    - The Green Flag program would save us money and be a more meaningful kind of membership; more obvious what the benefits to the Commons are.
  - **Decision:** agree to enter the “Green Flag” program of the Chamber. Jinny will follow up with Chamber. No objections.

### **South Gardens** (rep: Stuart Wulff)

- Reviewing gardeners agreement, and developing a new document for guiding decision-making. This is derived from the existing Commons Governance document, to operationalize it. It includes a step-by-step protocol relevant to the SG context, what to do if consensus isn’t achieved.
- Steering Committee working to rebuild Garden Stewards group.
- Next meeting: Feb. 22<sup>nd</sup>, 10 to 12.

### **Trustees for Gabriola Commons Foundation** (rep: David Lightly)

- Waiting for Financial report – next Trustees meeting; will come to Council March meeting
- Community Evolution Foundation decided not to fund the project put forward by the Gabriola Agricultural Co-op. Thus, the Co-op’s request for Commons involvement in the project is deferred
- Items covered at Trustees January meeting:
  - Memoranda of Understanding: Poetry Gabriola done and Tool Library in process
  - PHC: monthly talks continue; board-to-board meeting being planned
  - Pottery Space: looking to engage conversations with Sharing the Commons Team and Pottery folks in order to get them integrated with the Commons.
  - Finance Team received email from Events, recommending they transfer \$1000 to Communications in order to cover website costs (see COM report for more notes on this item).
  - Chamber of Commerce renewal of membership (see above)
- Capital Expenses and Cost Sharing, re. 2<sup>nd</sup> heat pump (see notes on discussion under PMT,

below)

- Decided that Safe Deposit Box at CCCU not needed. Trustees will follow up to cancel.

**Property Management** (rep: Don Smardon and Bob Andrew)

- Re: purchase of 2<sup>nd</sup> heat pump:
  - Don explained that this purchase didn't go through proper process; did not want to miss opportunity to get a heat pump for a good price (usefulness was identified, in particular for the community kitchen); how to proceed in these situations?
  - PMT made this ('parking lot') decision knowing it could be reversed by selling the heat pump.
- **Discussion:**
  - Is it a good purchase for the kitchen?
  - Document (Capital Expenses – coming) should help us be clearer about these kinds of purchases going forward.
  - Is it possible to make a rule that applies to every case?
  - Anything over \$1000 cannot be made by one team alone?
  - General appreciation for Don/PMT acknowledging error in process and asking for guidance.
  - Should be leeway for decisions that are time-sensitive (but not necessarily an emergency) as long as they don't break the bank or our Commons principles
    - Process for those cases?
    - Take to Finance team; apply to Capital Expenses document
  - Money to cover 2<sup>nd</sup> heat pump – PMT and Trustees will sort out
  - Support to install this heat pump in the Community Kitchen
- Lots of things being fixed right now.
- Developing a wish list
- In early Spring, will be rebuilding irrigation system connected to the pond, including piping and pumphouse.

**Design Project/Group** (rep: Maya Ruggles)

- Had a practice-run Charrette on Jan 17th, which generated several great ideas.
- Met Feb 3rd and scheduled another Charrette for March 14th, 2 to 5pm. We will advertise in the Communiqué and Sounder; want to keep it to 30 ppl max.. Will remind at March Council, Communiqué, etc.
- Will be working on a mandate.
- Next meeting Feb 20th @ 3pm

**Finance Team** (rep: Maya Ruggles and Deb Ferens) – quarterly financial report attached

- Invitation to all teams to a Budgeting Workshop: to be held early April (start of our fiscal year); ask for expressions of interest from teams by March 10<sup>th</sup>; will remind at March Council
- Deb asked to defer quarterly financial report to March Council – accepted
- Next meeting Feb 17th @ 12:30pm

**Covenant** (rep: K. Louise Vincent)

- In process of entering dialogue between Agricultural Land Reserve and Land Trust Conservancy to hold our covenant; asked for patience as they proceed with that.
- Reviewing 2020 goals.

- Shared fatigue, especially with the time it's taking to find a Covenant holder.
- The current (Oct. 2018) draft will be back on the website in a few days.

#### **Grant-writing Team** (rep: Judith Roux)

- Sent Invitation to all teams to propose project for funding by Nester's Community Card; COM will be sending something; Mark expressed interest in putting some work into the Labyrinth and some funds would help (see notes below); will leave it with Grant-writing team to receive proposals and write something for Nester's.

#### **Labyrinth** (Mark Roch)

- Expressed an interest in doing some caretaking and improvements of the Labyrinth.
- Asked if there's a current team he could contact; Jinny will supply contact info after this mtg.
- Will send something out on Communiqué for help with work, rocks, other materials, funds.

#### **Water Group** (rep: Judith Roux) – see full notes attached

- The Water Group (reservoir project) needs 8 volunteers on Saturday, Feb. 22<sup>nd</sup> to level and compact drainrock. Lunch provided.

#### **Farmhouse Stewards** (rep: Kim Kasasian)

- Asking for help with deep clean of the house; invitation to join on the last Saturday of each month, 10 to 12.
- Will go out in Communiqué.

#### **Bookings Taskforce** (rep: Deb Ferens)

- Asked to defer report to March Council – accepted

#### **Kitchen** (rep: Monica Turner)

- Kitchen Team is looking for another Steward, particularly through the summer to relieve 2 current stewards who are too busy during those months.
- Please let Monica know: [kitchen@gabriolacommons.ca](mailto:kitchen@gabriolacommons.ca).

### **Next Meeting & Adjournment**

**Next Meeting:** March 3<sup>rd</sup>, 2020 at 7:00 pm

**Facilitators:** Bob Andrew and Don Smardon (last month for both; need to find next facilitators)

**Note-taking:** Deb Ferens for Learning Opportunities Team

Decided to not have a **20 Minute Discussion** in March; allow more time for reports.

#### **Subjects for future 20 Minutes Discussion:**

1. Long-range planning, consider the overall commons footprint and the limits to adding or adding onto existing structures. Also, long- range from the perspective of time and the time required for Commons decision making.
2. Zoning for Caretaker; Safety and Security issues in the gardens
3. Moving with Stewardship Plan (of the Covenant)
4. Focus on Community Agriculture (zoning)
5. Process for Team Mandates reviews
6. Welcoming and Orientation to Commons

## **Attached Reports:**

### ***Communications Team***

COM Report to Council 2020-02-04

We have not met in person, but are doing a few things electronically

Next in-person meeting: TBA.

Members needed

1. Website: Colleen McCarthy is perking along with this. Seeking photos, please. Also requests, suggestions and comments can go to Jinny at [communications@gabriolacommons.ca](mailto:communications@gabriolacommons.ca)

It may interest all to know that we have > 700 Commons FaceBook followers. Let's use this power!

Still waiting on the Trustees for a new take on a Commons Mission Statement.

Funding for the website: We have not had agreement that the suggested transfer of \$1500 from Events Team to COM Team to fund the website work.

2. T-shirts and Sweatshirts, etc.: Do we want more printed? What was outcome of our request last Council to ask your teams about this?
3. Language Statement and Communication Plan: Team is still working on these. As reported last month: when the bugs are ironed out, it will come to Council. Once ratified, it can be applied to final design and printing of the Info Boards proposed by Kim and Heather M.
4. Commons rack-card for Gabriola community, newcomers and tourists; Jan has three quotes which we are considering.

Speaking of promoting the Commons: We need a decision about advertising in the revamped Chamber brochure. The usual *advertising* fee is \$260 on top of the membership of \$165 which has just been renewed by the Trustees. If we join the farmers' (free) green flag program, we can have an advert entry for free – what do you think? Note Tammie at Hennigar at the Chamber wants this decision tomorrow.

5. COM Mandate: We are working on ours. What was the decision about bringing all mandates to Council with each revision (lots of Council time x 22 teams) + how will updating be monitored? Is this a 20-minute Discussion topic, given the Council time this will take to renew all + or – 23 mandates?
6. Bob and I responded to Gabriola Health and Wellness Collaborative's survey, finding out only later that Judith is the "official" Commons rep to this Hub group. Now they are planning the 5th Annual educational event featuring Dr. Paul Hasselback, Medical Health Officer for Central Vancouver Island, on Feb 13 at the Surf. Judith is happy to give over her official status with this group, but we should probably stay connected. Any volunteers to attend this free event?

**Water Group****Reservoir planning - Phase One**

February 2020

Workbee for Job #1 and #2: Feb. 22 - Saturday 9:30, note: Job #2 continues to Feb. 29. Job #3 to be determined.

**Job 1: Levelling and placing drainrock at the base**

- Order material: done (drainrock ordered and on site)
- Meeting on Feb. 6: Decision on whether to place and compact with excavator\* or by wheelbarrow and rented small compactor).

Work: wheelbarrowing and working with rented compactor

\*If excavator is rented, engage in trenching (part of Phase 4: includes shovelling of sand and placing of piping.)

**Job #2: Forming and placing rebar.** (requires experience)

- Order material: Rebar (300 pieces of 20 feet. Done and on site Feb/ 5)  
Order 6" waterstop

Work:

Cut rebar to size and bend at 90 degree angle as needed

Placing rebar as per drawing with ties.

Carpentry: construct forms for 10" slab. Lumber on site.

Call for Engineer's inspection (report to RDN with Inspection schedule)

Call to RDN for Inspection #1

**Job 3: Pouring concrete for the base (by wheelbarrow - 2 teams of 4)**

- Date to be determined by readiness and weather

\*. Note: Phase 4 could be engaged at this time to make best use of excavator):  
(i.e. trenching for overflow from reservoir, prep. for electrical connections, prep. for intake of water from gutters, and prep. to connect to water distribution for irrigation)

**Finance Team**

Quarterly Reports attached separately

Verbal report deferred to March Council

**ASSET****Current Assets**

CCCU Shares Account	5.66	
Vancity Shares	6.89	
VanCity-Community Service Acct	1,456.78	
CCCU Chequing Account	75,579.84	
CCCU Savings AGES	53,941.67	
CCCU High Interest Savings	42,163.73	
Total Cash		173,154.57
A/R D Fulton	50.00	
Total Receivable		50.00
Prepaid Insurance		4,609.52
Prepaid Rent		-260.00
<b>Total Current Assets</b>		<b>177,554.09</b>

**Capital Assets**

Solar Panels	31,594.66	
Accum. Amort. -Solar Panel	-18,827.00	
Net - Solar Panel		12,767.66
Power Pole	3,625.17	
Accum. Amort. -Power Pole	-1,537.00	
Net - Power Pole		2,088.17
Septic	17,157.70	
Accum. Amort. - Septic	-2,282.00	
Net - Septic		14,875.70
Furniture & Equipment	81,050.19	
Accum. Amort. -Furn. & Equip.	-68,232.55	
Net - Furniture & Equipment		12,817.64
Building - Woodworking shop	30,000.00	
Accum. Amort -Woodworking Sh...	-7,456.00	
Building - Equip. Shed	1,394.95	
Accum. Amort -Equip. Shed	-183.00	
Building-Goat Barn	35,913.43	
Accum. Amort-Goat Barn	-8,794.27	
Building - House	211,220.56	
Accum. Amort. -Building	-63,898.07	
Building-Community Kitchen	132,264.22	
Acc Amort - Kitchen	-29,321.91	
Building-Sustainability Centre	34,525.83	
Accum Amort - Sustainability	-10,695.02	
Net - Buildings		324,970.72
Land		384,000.00
<b>Total Capital Assets</b>		<b>751,519.89</b>

**Other Non-Current Assets**

Computer	1,180.44	
Accum. Amort. -Computer	-1,102.00	
Net - Computer		78.44
<b>Total Other Non-Current Assets</b>		<b>78.44</b>

**TOTAL ASSET** 929,152.42

**LIABILITY****Current Liabilities**

Accrued Liabilities		1,753.27
GST Paid on Purchases	-1,338.55	
GST Owing (Refund)		-1,338.55
<b>Total Current Liabilities</b>		<b>414.72</b>

**Long Term Liabilities**

Restricted Contributions (AGES)		53,910.00
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## Balance Sheet As at 12/31/2019

<b>Total Long Term Liabilities</b>	53,910.00
<b>TOTAL LIABILITY</b>	<u>54,324.72</u>
<b>EQUITY</b>	
<b>Share Capital</b>	
AGES - Donation	9,090.00
Invested in Capital Assets	751,598.33
Restricted for Equipment Shed	165.00
Restricted for Hedge	3,711.00
Restricted for Sustainability Ctr.	5,413.03
Restricted for Communications	1,710.00
Restricted for North Garden	1,133.00
Restricted for PMT	10,624.00
Restricted for South Garden	4,529.00
Restricted for Namaste Farms	753.00
Restricted for Green Bike	463.00
Restricted for Long Range Planni...	337.00
Restricted for Special Events	1,802.00
Restricted for FMT	7,907.00
Restricted for TAGS	216.00
Restricted for Parking	1,058.00
Restricted for signage	126.00
Restricted for Community Kitchen	2,504.00
Restricted for LOT	37.00
Restricted for COV	1,512.00
Interfund Transfer	13,436.00
<b>Total Share Capital</b>	<u>818,124.36</u>
<b>Net Assets</b>	
Surplus - Previous Year	13,315.26
Current Surplus	43,388.08
<b>Total Net Assets</b>	<u>56,703.34</u>
<b>TOTAL EQUITY</b>	<u>874,827.70</u>
<b>LIABILITIES AND EQUITY</b>	<u><u>929,152.42</u></u>

**REVENUE****Revenue**

Donations - Personal	528.00
Donations - CAFT Friends Of Co...	16,143.00
Donations - Corporate	1,133.90
Donations - Canada Helps	2,353.00
Rent - PHC	7,200.00
Rent - GERTIE	1,000.00
Rent - Casual	5,939.20
<b>TOTAL Revenue - General</b>	<u>34,297.10</u>

**Revenue - Projects & Teams**

Farm Management Team	1,096.85
North Garden (Plotters)	310.00
South Garden	500.00
Namaste Garden	90.00
Spring Fair	1,293.35
Sales	105.00
Other - Events	966.00
Total - Special Events	2,364.35
Community Kitchen	6,240.00
Farmhouse	800.00
Pottery Space	100.00
Workshop	380.00
Special Projects - Signage	686.00
Special Project - Reservoir	33,202.13
Total - Special Projects	33,888.13
<b>TOTAL - Revenue Projects &amp; T...</b>	<u>45,769.33</u>

**Other Revenue**

Interest Revenue	259.26
<b>Total Other Revenue</b>	<u>259.26</u>

**TOTAL REVENUE**80,325.69**EXPENSE****General & Admin Expenses**

Accounting & Legal	1,828.92
Advertising & Promotions	77.66
Communications - general	76.40
Donations Expense	200.00
Dues and Fees	222.25
Equipment - Capital	2,282.72
Insurance	4,915.08
Interest & Bank Charges	448.71
Internet & telephone	812.87
Office Supplies	854.73
Repairs & Maintenance	484.81
Utilities	3,550.14
<b>Total General &amp; Admin Expens...</b>	<u>15,754.29</u>

**Project & Team Expenses**

Community Kitchens	3,029.14
Communications - Team	1,246.48
Farm Management Team	720.10
North Gardens	185.03
South Gardens	1,596.95
Namaste Gardens	439.50
Total - Farm Management Team	2,941.58
Covenant Team	216.53
Projects - Signage	10.29
Projects - Hedge	2,828.23
Projects - Reservoir	6,347.62

## Gabriola Commons Foundation

## Income Statement 04/01/2019 to 12/31/2019

Total - Projects		9,186.14
Property Management Team	2,720.36	
Farmhouse	904.93	
Water	9.08	
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Total - Property Management Te...		3,634.37
Woodshop		150.08
Spring Fair	385.11	
Craft Fair	209.98	
Other Events	183.91	
	<hr/>	
Total - Special Events		779.00
<b>Total Project &amp; Team Expenses</b>		<hr/> <u>21,183.32</u>
<b>TOTAL EXPENSE</b>		<hr/> <u>36,937.61</u>
<b>NET INCOME</b>		<hr/> <u>43,388.08</u>

Gabriola Commons Foundation - Team/Project Funds - DECEMBER 2019

	CommKit	TAGS	Sust Centre	PMT	Farmhouse (PMT)	Water (PMT)	Pottery (PMT)
<b>Opening Bal. Apr 1/18</b>	<b>\$2,504</b>	<b>\$216</b>	<b>\$5,413</b>	<b>\$8,525</b>	<b>\$1,699</b>	<b>\$714</b>	<b>-\$323</b>

**REVENUES**

Apr-19	\$200			\$1,420			
May-19	\$510			\$203			
Jun-19	\$730			\$629			
Jul-19	\$710			\$776			
Aug-19	\$1,670			\$842			
Sep-19	\$900			\$538			
Oct-19	\$200			\$619			
Nov-19	\$570			\$638	\$800		
Dec-19	\$750			\$274			\$100
Jan-20							
Feb-20							
Mar-20							
<b>TOTAL REVENUE</b>	<b>\$6,240</b>	<b>\$0</b>	<b>\$0</b>	<b>\$5,939</b>	<b>\$800</b>	<b>\$0</b>	<b>\$100</b>

**EXPENSES**

Apr-19	\$594			\$362	\$84		
May-19	\$698			\$321	\$38		
Jun-19	\$331			\$69			
Jul-19	\$303			\$484	-\$54		
Aug-19	\$142			\$618	\$10	\$9	
Sep-19	\$852			\$493	\$36		
Oct-19				\$51			
Nov-19	\$110			\$177	\$793		
Dec-19				\$147			
Jan-20							
Feb-20							
Mar-20							
<b>TOTAL EXPENSES</b>	<b>\$3,029</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,720</b>	<b>\$905</b>	<b>\$9</b>	<b>\$0</b>

Allocation

<b>Balance</b>	<b>\$5,715</b>	<b>\$216</b>	<b>\$5,413</b>	<b>\$11,744</b>	<b>\$1,594</b>	<b>\$705</b>	<b>-\$223</b>
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Year End Re-Allocation

\$ (216.00)		\$216	
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<b>CLOSING BALANCE</b>		<b>\$0</b>		<b>\$11,960</b>			
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monthly donor/special events                      to PMT-Chef

			Jinny Hayes	Judith Roux	Neil Ballash	Stuart Wulff Ailene Warner	Susan Yeend Eliz Beale		
WoodShop	Reservoir	SP EVENTS	LRP	COMM	FMT	North Grd	South Grd	Namaste	Green Bikes
\$9		\$1,802	\$337	\$1,710	\$7,907	\$1,133	\$4,529	\$753	\$463

\$80	\$160					\$290	\$350	\$90	
\$300		\$1,398			\$15	\$20	\$180		
		\$966			\$260				
	\$1,340				\$384				
	\$200				\$55				
	\$2,600				\$383				
	\$24,009						-\$30		
	\$5,113								
\$380	\$33,422	\$2,364	\$0	\$0	\$1,097	\$310	\$500	\$90	\$0

		\$150				\$107	\$695		
\$150		\$235		\$75	\$144		\$63		
							\$29		
		\$184		\$100	\$211	\$78			
	\$182				\$284		\$670	\$440	
				\$68					
	\$1,219				\$80				
	\$4,435	\$210		\$253			\$139		
	\$511			\$750					
\$150	\$6,348	\$779	\$0	\$1,246	\$720	\$185	\$1,597	\$440	\$0

\$239	\$27,075	\$3,387	\$337	\$464	\$8,284	\$1,258	\$3,432	\$404	\$463
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	\$7,529	-\$1,000		\$1,000	\$(6,229.00)	\$(1,000.00)	-\$300		
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	<b>\$30,001</b>	<b>\$2,387</b>		<b>\$1,464</b>	<b>\$2,055</b>	<b>\$258</b>	<b>\$3,132</b>		
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SG/FMT to Comm

from SpEv

To Reservoir  
Project

To Reservoir

To Reservoir  
Project

Dave Lightly Trustees

								Capital
				PMT			Totals	Projects
Learning Op	Equip Shed	COV Team	Parking	Signage	Hedge	OPERATING		
\$37	\$165	\$1,512	\$1,058	\$126	\$3,711	\$25,000	\$69,000	\$9,743
							\$0	
						\$3,065	\$5,655	
						\$2,684	\$5,310	
						\$2,854	\$4,213	
						\$4,097	\$6,809	
						\$3,109	\$7,346	
				\$686		\$2,702	\$5,080	
						\$3,224	\$7,026	
						\$2,744	\$28,731	
						\$3,918	\$10,155	
							\$0	
							\$0	
							\$0	
\$0	\$0	\$0	\$0	\$686	\$0	\$28,397	\$80,326	
					\$3,070	\$1,243	\$6,303	
					\$505	\$1,844	\$4,074	
					-\$747	\$816	\$498	
						\$1,513	\$2,819	
						\$2,032	\$4,388	
		\$217		\$10		\$585	\$2,260	
						\$2,489	\$3,839	
						\$1,141	\$7,258	
						\$4,092	\$5,500	
							\$0	Capital Reserve
							\$0	Less: Capital Ex
							\$0	New Capital Ba
\$0	\$0	\$217	\$0	\$10	\$2,828	\$15,754	\$36,938	
\$37	\$165	\$1,295	\$1,058	\$802	\$883	\$37,643	\$112,388	\$ 99,745
								\$ 7,460
						\$25,000	\$12,643	107,205
								119,200

Dec 1-31, 2019

						<b>\$12,643</b>	<b>\$99,745</b>	<b>11,995</b>
				\$686-Kiosk		1 year cash reserve		



Capital Reserves 2020 YTD			
		Hedge	9090
			2018-2019