

Gabriola Commons Co-ordinating Council

Minutes of council July 8th, 2014

Attending: Raymond Tremblay, Gloria Filax, Deborah Ferens, Robbie Huston, Judith Roux, Muriel Wiens, Rebecca Furnell, Stef Marrie, Patrick Roux, George Szanto, Mary Aitken, Alison Fitzgerald, Linda St. Clair, Kit Szanto

Facilitating: Raymond, Gloria

Minutes: TAGS Team, Kit Szanto

Deborah Ferens presented her Financial Report: Deborah's report was very clear, giving us all an overview, and many specific details. It will be attached to these notes. In general, at the fiscal year end (March 31, 2014) we were close to the last year's position. (We lost in some areas, gained in others. Deborah reported that our operating costs were "lean and mean.") PHC's rent is now half of what it had been in previous years, but we can use more of the PHC space and use some of it to get rental money. While personal donors are down, monthly donors are up. We now have 120 monthly donors; our mortgage is \$230,291. We discussed the money left from the anonymous donors for spending on various designated projects (\$14,000) and agreed, after a complex full discussion, to put \$11,000 toward the needed new septic tank and field, hoping the Grant Writing team might find a matching grant so that we could raise the necessary amount, approximately \$22-25,000. The leftover \$3000+ will go to the Farm Gate stand, in the hope they too can get a matching grant to complete the stand by next summer. Deborah will send out team balances.

Team Reports:

TAGS: The money left accorded to TAGS is mainly for signage, something the signage team needs to work on.

STC: Christos Glaros' pottery project has a home now in a small space in the southeast corner of the Goat Barn, with Patrick Roux acting as Property Management liaison. A sign up sheet will be available at the Fall Fair for participants/helpers with this project.

Events Team: There will be a Community Garage Sale, Saturday July 12, 10 until 2. Help is needed with set up, Friday 1-3, and take down. Donations for sale are needed, and help with the Commons table. Rebecca and Alex have volunteered to operate a concession stand.

The first Fall Fair meeting has happened and the event is planned for September 14th.

Each Friday, if not rainy, there is a boules game and various other games offered, at 4 pm, near the boules court, with picnic suppers (brought by participants) enjoyed about 6 pm.

FMT: The FMT is too busy farming to have meetings in the summer.

CPR (Conflict Prevention and Resolution): Muriel asked to have the 20 minute discussion focus on a CPR discussion of boundaries.

Labyrinth: Mary asked if accepting Richard Pullano's offer to use his gas powered weed wacker to clear out the long grass and daisies from the path in the labyrinth was ok, and got a supportive response.

North Garden allotments: Alison reported that they are thinking of buying a gas powered lawn mower to keep the grounds neat; the old one is failing and they have the money for it.

PMT: Patrick suggested we plan a special work bee to get lots of volunteers to help with several needy projects and hopes others will work with him to plan this. The date July 26 was set for this special work bee. Patrick to send info to Stef for next Communique.

LRP: Robbie said LRP will report at the AGM for the time line plan. There will be a LRP work bee, July 23, from 7-9 pm, with some people invited to help focus a group of discussions on a variety of issues. The discussion will be preparation for the LRP's report at the AGM. Open to anyone interested.

Trustees: Robbie reported that the result of consultation with the community, suggests the mortgage elimination campaign needs to focus more on what we do and why people should care about the Commons, rather than on just the mortgage. Thinking about AGM planning.

Jinny wants each team to get back to her about what they feel should be changed for the new brochure, very soon, since the new brochure will be printed asap.

Discussion topics:

The Hedge: Raymond reported he had met with John Lemarquand and John is willing to teach a group of people, August 25-29, about how to trim the hedge and to show what is involved. A discussion followed about the various tasks involved and the need for a good number of volunteers. Raymond to send info to Stef for next communique.

The Orchard and Kitchen Garden: Judith started a discussion about the possibility of having an informal cooperative system - those who work in these gardens can share in the produce of their work - to encourage more people to get involved. Deborah suggests that we build on the definition of 'community farming' in the Gabriola Commons zoning application as well as review the rationale for 'commons' as the chosen word.

This discussion evolved into the question of co-ops and whether their role might be part of the Commons or whether a co-op is at odds with the Commons ideas, and if there is another word we would prefer.

Next Council meeting, Raymond suggested, might begin with a 20 minute discussion of this topic

Next Meeting: August 5, 2014-07-09

Minutes: Notes taken by – Covenant Team.

Gabriola Commons				
Project/Teams as at Mar 31, 2014				
		Revenue	Expenses	
Community Kitchen Project:				
Balance Forward				28,168.16
Canada Helps-Anon Donor	17,307.00		17,307.00 -	17,307.00
Vancouver Foundation	3,304.42		3,304.42 -	3,304.42
VFM-Community Card	5,142.84	3,093.00		3,093.00
Other	2,413.90			- 35,000.00
Grant		35,000.00	35,000.00	35,000.00
			7,153.15 -	7,153.15
			76.19 -	76.19
	TOTALS	38,093.00	62,840.76	
			Restricted	3,420.40
TAGS				
		Revenue	Expenses	
Balance Forward				6,881.09
Invasive Plants - Evergreen	2,940.09		184.84	(184.84)
E/W Connector - GALTT	1,000.00		1,000.00	(1,000.00)
E/W Connector - CH Anon Don	1,000.00		775.99	(775.99)
Signage - CH Anon Donor	1,941.00		27.05	(27.05)
	TOTALS		1,987.88	
			Restricted	4,893.21
Green Bike Project				
		Revenue	Expenses	
Balance Forward				421.09
Green Bike Sale		20.00		20.00
	TOTALS	20.00		
			Restricted	441.09
Farm Management Team				
		Revenue	Expenses	
Balance Forward				708.50
Irrigation - 10% - trsf to PMT	133.51		115.75 -	115.75
Non-discretionary	574.99		133.51 -	133.51
Spring Fair Plant Sales		110.30		110.30
PC-supplies			462.58 -	462.58
FarmGate		207.25		207.25
	TOTALS	317.55	711.84	
			Restricted	314.21
Sustainability Centre				
		Revenue	Expenses	

Balance Forward				6,571.31
Roof - CCCU Spirit Fund	4,571.31			
Outdoor Space - CH Anon Don	2,000.00			
			Restricted	6,571.31
Property Management Team		Revenue	Expenses	
Balance Forward				6,391.10
Entry Pathway - CH Anon Don	342.00			
Cobb Wall - CH Anon Don	835.00			
Non-discretionary	5,214.10		1,995.79	- 1,995.79
Rent-Casual		2,805.03		2,805.03
Irrigation trsf from FMT		133.51		133.51
irrigation trsf from South Gard		120.00		120.00
	TOTALS	3058.54	1,995.79	
			Restricted	7,453.85
Communications		Revenue	Expenses	
Balance Forward				724.40
General	724.40		- 59.14	- 59.14
	TOTALS		59.14	
			Restricted	665.26
North Gardeners		Revenue	Expenses	
Balance Forward				919.99
10% irrigation	92.00			
Non-discretionary	827.99		88.76	- 88.76
fees		260.00		260.00
	TOTALS	260.00	88.76	
			Restricted	1,091.23
South Gardeners		Revenue	Expenses	
Balance Forward				2,798.22
10% irrigation	316.87		120.00	- 120.00
Non-discretionary	2,481.35		886.03	- 886.03
fees		1,205.00		1,205.00
	TOTALS	1,205.00	1,006.03	
			Restricted	2,997.19
Namaste Farms		Revenue	Expenses	
Balance Forward				1,690.00
Irrigation	500.00		490.57	- 490.57
Non-discretionary	1,190.00		984.02	- 984.02
fees		540.00		540.00

	TOTALS	540.00	1,474.59	
			Restricted	755.41
Fall Fair		Revenue	Expenses	
Balance Forward				1,267.14
2013 Fall Fair Revenue		877.40		877.40
2013 Fall Fair Expense			574.06	574.06
	TOTALS	877.40	574.06	
			Restricted	1,570.48
Special Events		Revenue	Expenses	
Balance Forward				-
Spring Fair		59.66	160.31	100.65
Garage Sales		762.00	27.05	734.95
T-shirt sales		470.00	968.35	498.35
Christmas Craft Fair		1410.00	153.75	1,256.25
	TOTALS	2701.66	1,309.46	
			Restricted	1,392.20
Learning Opportunity Team		Revenues	Expenses	
Balance Forward				37.00
			Restricted	37.00
Restricted funds:			TOTAL:	31,602.84

Gabriola Commons Foundation**Balance Sheet As at 03/31/2014****ASSET****Current Assets**

CCCU Shares Account	5.66	
Vancity Shares	5.79	
VanCity-Community Service Acct	335.23	
CCCU Chequing Account	-6,850.14	
CCCU High Interest Savings	42,113.41	
CCCU Term Deposit	8,283.44	
Total Cash		43,893.39
Gst Receivable		1,813.31
A/R - PHC		-907.00
A/R TLC		800.00
A/R Grant		22,134.00
Prepaid Expenses		2,010.88
Total Current Assets		69,744.58

Capital Assets

Office Furniture & Equipment	72,671.72	
Accum. Amort. -Furn. & Equip.	-41,894.55	
Net - Furniture & Equipment		30,777.17
Building - Woodworking shop	30,000.00	
Accum.Amort -Woodworking Shop	-1,200.00	
Building-Goat Barn	35,913.43	
Accum.Amort-Goat Barn	-1,268.27	
Building - House	204,691.53	
Accum. Amort. -Building	-23,714.07	
Building-Community Kitchen	119,406.78	
Acc Amort - Kitchen	-3,176.91	
Building-Sustainability Centre	33,197.24	
Accum Amort - Sustainability	-4,167.02	
Net - Building		389,682.71
Land		384,000.00
Total Capital Assets		804,459.88

TOTAL ASSET**874,204.46**

LIABILITY

Current Liabilities

Accrued interest payable	474.09
Accounts payable	159.38
Total Current Liabilities	<u>633.47</u>

Long Term Liabilities

Mortgage Payable	230,291.34
Current portion of long-term debt	19,852.77
Less: Current Portion of long-term	-19,852.77
Total Long Term Liabilities	<u>230,291.34</u>

TOTAL LIABILITY	<u>230,924.81</u>
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EQUITY

Share Capital

Invested in Capital Assets	184,369.51
Restricted for Sustainability Ctr.	6,571.31
Restricted for Communications	724.40
Restricted for North Garden	919.99
Restricted for PMT	6,391.10
Restricted for South Garden	2,798.22
Restricted for Namaste Farms	1,690.00
Restricted for Green Bike	421.09
Restricted for Fall Fair	1,267.14
Restricted for FMT	708.50
Restricted for TAGS	6,881.09
Restricted for Community Kitchen	28,168.16
Restricted for LOT	37.00
Interfund Transfer	-185,690.00
Total Share Capital	<u>55,257.51</u>

Net Assets

Surplus - Previous Year	456,444.33
Current Surplus	131,577.81
Total Net Assets	<u>588,022.14</u>

TOTAL EQUITY	<u>643,279.65</u>
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LIABILITIES AND EQUITY	<u><u>874,204.46</u></u>
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Gabriola Commons Foundation
Income Statement 04/01/2013 to 03/31/2014

REVENUE

Revenue

Donations - Personal	1,809.25
Donations - mortgage paydown	61,337.03
Donations - CAFT Friends Of Commons	28,096.00
Donations - TLC	800.00
Donations - Corporate	77.44
Donations - Charities	12,800.86
Fundraising Events	3,093.00
Grants	35,635.00
Rent - Monthly	15,600.00
Rent - Casual	2,805.03
Farm Management Team	110.30
North Garden (Plotters)	260.00
South Garden	1,205.00
Farm Gate Stand Sales	207.25
Namaste Garden	540.00
Fall Fair	877.40
Sales	490.00
Special Events	2,231.66
Total	<u>167,975.22</u>

Other Revenue

Interest Revenue	664.38
Total Other Revenue	<u>664.38</u>

TOTAL REVENUE 168,639.60

EXPENSE

General Expenses

Advertising & Promotions	303.50
Community Kitchen Expenses	76.19
Courier & Postage	173.08
Communications	59.14
Events-Spring Fair	160.31
Events-Fall Fair	574.06
Events-Craft Fair	153.75
Total - Events	<u>888.12</u>
Dues and Fees	580.00
FMT - expenses	578.33
North Garden	88.76
South Garden	886.03

Namaste Farm	<u>1,474.59</u>	
Total Farm Management Team		3,027.71
Insurance		5,078.20
Interest & Bank Charges		492.16
Interest - Loan & Mortgage		11,807.94
Internet & telephone		1,277.92
Office Supplies		109.35
Project - Boules Court	<u>310.26</u>	
Project Total		310.26
PMT		1,512.42
Special Events		1,023.40
Supplies		140.69
TAGS		1,987.88
Utilities		2,500.52
GST/HST non-rebate		1,813.31
Goodwill		<u>3,900.00</u>
Total General & Admin. Expenses		<u>37,061.79</u>
TOTAL EXPENSE		<u>37,061.79</u>
NET INCOME		<u><u>131,577.81</u></u>

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